

CANADIAN MENTAL HEALTH ASSOCIATION/PEEL BRANCH

Posting for Educator

CMHA/Peel is looking for a mature, qualified, professional Educator to join their Resource Centre team at the 2 County Court location. Reporting to the Manager, Early Intervention Programs, the Educator will develop/facilitate CMHA/Peel Public Education Program to the general public, to corporate and non-profit organizations in Peel Region and to CMHA staff, including education on Mental Health, Mental Illness and Suicide Awareness.

This is a **Part Time position (18.75 hours per week)** to be worked on a flexible schedule in discussion with the Manager based on program needs. There is a potential for this position to become full time.

Job Responsibilities

1. Develop a training calendar of workshops to be delivered in each fiscal year.
2. Promotes and publicizes CMHA/Peel Public Education Workshops
3. To manage and continually enhance presentations and training services.
4. To develop new programs/workshops based on community needs and developments in the Mental Health Promotion, Mental Illness and related fields.
5. Follow up with outside agencies already using our services regarding further training needs.
6. Delivers ASIST and NVCi training to CMHA staff and staff from other agencies, in conjunction with the Concurrent Disorders Specialist
7. Deliver workshops on Mental Health in the work place.
8. Managing the "Speaking Out" program, maximizing the Association use of stories developed by the consumers.
9. To take the lead in planning, facilitating numerous educational opportunities during Mental Health Week and Mental Health Awareness Week.
10. To participate in team meetings and organizational initiatives as a part of the Resource Centre team.

Skills & Qualifications:

1. Bachelor's degree in Social Work or Human Services or related field.
2. Demonstrated Knowledge and certification in Adult Education Principles
3. Must be qualified to provide ASIST and NVCi training to front line service providers or be willing to attend Train the Trainer Courses to achieve this qualification.
4. In-depth understanding of mental health and wellness, and serious mental illness
5. Familiarity with Recovery Philosophy and awareness of needs of diverse communities
6. Experience and skills in making dynamic, interactive presentations to groups

7. Demonstrated ability, within a team environment, to work independently as part of a coordinated effort, and to prioritize tasks in a manner that meets program needs and program objectives
8. Excellent verbal and written communication skills
9. Strong computer skills in MS Office (Outlook, Word, Excel, PowerPoint)
10. Valid Ontario Driver's License and access to a vehicle required

Working Conditions/Environment:

1. Required to stand for long periods of time during teaching and training
2. Required to travel to other sites and organizations within Region of Peel to deliver presentations
3. 18.75 hours per on a flexible schedule as per needs of program

Please send a cover letter and your resume via email to the HR Manager at balsaran@cmhapeel.ca or by mail to

**Human Resources Manager
CMHA/Peel
250 Clarence Street, Unit # 5
Brampton, ON L6W 1T4
Fax: 905-451-1720**

www.cmhapeel.ca

CMHA/Peel is an Equal Opportunity Employer